

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 9th December 2025 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), J Hartley, C Hitchens, D Fendley, S Mingay, A Smith and J Squires
Parish Clerk: N Forrest
BCKLWN: C Rose

91/25 Apologies for absence

Apologies received from BCKLWN Cllr Spikings

92/25 Councillor Co-Option

One application was received for the three vacancies.

ACTION: After a discussion, it was unanimously agreed to co-opt J Hartley to Wimbotsham Parish Council.

The Parish Clerk arranged the signing of the Declaration of Office, and the Chairman introduced the new Councillor to the table to join the meeting.

93/25 To receive Declarations of Interest

None received.

94/25 Minutes of the Ordinary Parish Council meeting held 21st October 2025

Having been circulated previously, the minutes from 21st October 2025 were approved and signed by the Chairman as an accurate record.

95/25 To report progress on items not on the agenda from the last meeting (information only)

Highways has granted permission to move the grit bin from the small green to outside the Village Hall. Due to Mr Hewitt having moved from the village, responsibility for maintaining the flag will now be assumed by Cllr Chilvers. The Council will also explore options for obtaining a new flag.

96/25 Public Participation

No members of public present.

97/25 Reports

97.1 Norfolk County Council

No representative was present and no report was received.

97.2 Borough Council of King's Lynn and West Norfolk

Cllr Rose discussed the ongoing Devolution proposals and reported that BCKLWN have chosen the option for three unitary councils. He noted that the proposed boundaries remain unclear, which is likely to result in a higher number of councillors being allocated to each ward.

98/25 To receive Correspondence

Correspondence received and noted

99/25 Fence at the Recreation Ground

A request was received from the Recreation Ground Committee to repair the fence alongside the Recreation Ground.

ACTION: Following discussion, it was agreed the Parish Clerk will seek quotes for the removal of the concrete posts. It was also noted that there may be an opportunity to plant a new hedge in place of a replacement fence.

100/25 Carol Booklets

A request was received from the Recreation Ground Committee to purchase carol booklets for the carol singing at the Christmas Tree on Saturday, 20th December 2025.

ACTION: It was unanimously agreed to purchase the Carol booklets.

101/25 Parking on the Village Green

Cllr Mingay requested that the Council consider imposing a charge on individuals parking on the grassed area at the Village Hall.

ACTION: Following deliberation, the Council will request that the Village Hall Committee advise users not to park on the grass and ask them to install a sign to that effect.

102/25 Noticeboards

A quote was received for two noticeboards, one for the small village green and one for the new development.

ACTION: Following discussion, the Parish Clerk will seek funding from the Rural Prosperity Fund. If this is unsuccessful, it was unanimously agreed to purchase one noticeboard for the small village green at a cost of £2,020 + VAT and to defer the purchase of the noticeboard for the new development until the new allotment land is available.

103/25 Speeding in the Village

Cllr Squires and Cllr Mingay raised concerns regarding speeding through the village and on Lynn Road when entering the village. It was noted that this also creates a danger when exiting the village. In addition, the exit onto the A10 has recently seen an increase in accidents, including one fatal incident.

ACTION: Following discussion, the Parish Clerk will contact Highways to request a review of the junctions and roads, including the exit from Low Road, which is hazardous as pedestrians must stand in the road to check for traffic. It was noted that the installation of a speed camera on the A10 and Lynn Road could act as a deterrent. The possibility of relocating the "Not Suitable for HGV" sign to the start of Lynn Road at the Church Road junction was also discussed. Additionally, the Parish Clerk will contact the police to arrange a speed watch initiative.

104/25 Rural Prosperity Fund

The Rural Prosperity Fund has opened, and the Council discussed potential projects for funding.

ACTION: It was unanimously agreed that the Parish Clerk will seek funding for the new noticeboards and planters for the village.

105/25 Streetlights

Cllr Squires raised concerns regarding the number of streetlights currently not working.

ACTION: Following a discussion, it was agreed to ask the maintenance team to review and inspect all streetlights.

106/25 Reports

106.1 Village Hall

Cllr Fendley reported that the Village Hall will be hosting a quiz night and that bingo continues to attract a good turnout. It was also noted that the auction will be held in the Village Hall until February 2026.

106.2 Recreation Ground

Cllr Mingay reported that Carol singing at the Christmas Tree will be held on Saturday, 20th December 2025 and some trimming of the trees on Low Road will be organised shortly.

106.3 Village Green

Cllr Hitchens reported that the village green is in good condition apart from the moles, but the Christmas Tree looks great.

106.4 Footpaths

Cllr Chilvers reported that the footpaths are generally in good condition.

106.5 100 Acre Trust

Cllr Hitchen reported he is now a trustee, and the next meeting will be held shortly.

106.6 Allotments

No report was received.

107/25 Planning Applications

107.1 Results on Applications

None received

107.2 Applications Received

107.2.1 25/01952/F Two-storey side extension to the existing two-storey dwelling at 36 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3QB

ACTION: NO OBJECTIONS

107.2.2 **25/01916/F** Construction of two-storey extension to dwelling and garden annexe at 63 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3QB

ACTION: Comments – The Parish Council has considered the proposal for the construction of a two-storey extension and garden annex at 63 West Way, Wimbotsham. The Council does not object to the two-story extension but objects to the proposed garden annex on the following grounds:

Scale and Proportions: The annex is disproportionate to the host property and its garden, resulting in a development that appears overbearing. This is contrary to the principles of good design in the National Planning Policy Framework (NPPF, paras 126–130), which require developments to respect local character and scale.

Proximity to Boundary: The annex is located very close to the property boundary, which could adversely affect neighbouring amenity. Under Local Plan Policy LP21, development should not result in a significant adverse impact on neighbouring properties, including overbearing impact, overshadowing, or overlooking.

Noise and Disturbance: The position and potential use of the annex may lead to increased noise and disturbance for neighbouring properties. Noise and disturbance are material planning considerations under national and local policy.

Impact on Amenity: Overall, the proposal fails to demonstrate sensitivity to its surroundings and may negatively affect the residential amenity of adjacent properties. This is contrary to Local Plan design guidance requiring that extensions respect scale, massing, and relationship to neighbouring dwellings.

The Parish Council respectfully requests that the application for the garden annex be refused on the grounds outlined above, as it does not comply with material planning considerations relating to scale, siting, and impact on neighbouring amenity.

107.3 Information Received

None received.

108/25 Finance Matters

108.1 External Audit Report and Certificate 2023/24

Received and noted.

- 108.2 Budget update for 2025/26
Received and noted.
- 108.3 Budget for 2026/27
The Council reviewed the budget for the next financial year. The budget will be finalised and formally approved at the next meeting.
- 108.4 To approve receipts from October and November 2025
ACTION: It was unanimously agreed to approve the accounts for October and November 2025.
- 108.5 To approve payments of accounts for November and December 2025
ACTION: It was unanimously agreed to approve the payments of accounts for November and December 2025.
- 108.6 To approve the bank reconciliation up to the date of the agenda
ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.
- 109/25 It was agreed that the next Ordinary Parish Meeting of the Parish Council will be held on 20th January 2026, from 7pm.**

Meeting Closed 8.53pm

Chairman_____

Date_____

Accounts to 30 September 2025

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

£56,778.48

Wimbotsham Current Account

Interest
Credited

£188.46

Balance

£56,966.94Parish Community Account 00971782

Amount carried forward

£1667.78

Amount credited

£12,143.89

Amount debited

K&M Lighting

£58.80

N Power

£779.31

Holly Landscapes

£938.65

Clerk Salary

£231.51

Norfolk Pension

£85.72

Mark Errington

£496

Norfolk ALC

£302.76

Total

£2,892.75

£10,918.92

No outstanding payments

Balance: **£67,885.86**

CIL:

Balance: £67,885.86

Chairman _____

Date _____

Bank Reconciliation 16th October 2025

Represented by bank statements as of 16th October 2025

Wimbotsham PC Community Account 00971782	£8,942.97
Wimbotsham PC Premium Account 00971790	£56,966.94
Wimbotsham PC Account	£0
	£65,909.91

October Payments

London Hearts Defib	£801.60
Holly Landscapes	£640.67
Clerk Salary	£231.51
Spring Bulbs	£95.99
Norfolk Pension	£85.72
HMRC	£120.46
Total	£1975.95

Outstanding October Payments

H Brett & Son	£1020
Newsletter	£417.70
PKF Little John (Internal Audit)	£252
Total	£1,689.70

November Payments

Norfolk Pension	£85.72
Clerk Payment	£224.31
Total	£310.03