

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 9th September 2025 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), C Hitchins, Cllr Fendley, S Mingay, A Smith
and J Squires
Parish Clerk: N Forrest
Public: Two

55/25 Apologies for absence

Apologies were received from NCC Councillor B Long

56/25 To receive Declarations of Interest

None received.

57/25 Minutes of the Annual Parish Council meeting held on 22nd July 2025

Having been circulated previously, the minutes from 22nd July 2025 were approved and signed by the Chairman as an accurate record.

58/25 To report progress on items not on the agenda from the last meeting (information only)

The Clerk gave a verbal report which included: mole traps being stolen from the Green; weeding to be carried out by NCC Highways by October; and a request for any HGVs driving through Wimbotsham to be reported to the Clerk.

59/25 Public Participation

A member of the public raised concerns about cars parked along Church Road, which were obstructing the walkways and forcing pedestrians with prams to walk on the road. Another member of the public highlighted the issue of broken pavements around the Village.

Action: The Clerk will liaise with the residents to take photos and report these issues.

60/25 Reports

43.1 Norfolk County Council

No representative was present and no report was received.

43.2 Borough Council of King's Lynn and West Norfolk

No representative was present and no report was received.

61/25 To receive Correspondence

Correspondence received and noted.

62/25 Village Green Oak Tree

A new quote has been requested to purchase and plant a new Oak Tree.

ACTION: It was unanimously agreed to defer the agenda item to the next Council meeting until the quotes have been obtained.

63/25 Parish Partnership Scheme

A quote was received from NCC Highways to complete the finishing of West Way.

ACTION: It was unanimously agreed to defer the agenda item to the next Council meeting until more information has been obtained.

64/25 Meeting Dates for 2026

Proposed new meeting dates for 2026 are 20th January, 10th March, 21st April, 12th May, 23rd June, 28th July, 8th September, 20th October and 8th December 2026

ACTION: After a discussion, it was unanimously agreed to hold the 2026 meeting on the dates above.

65/25 Village Sign

Cllr Chilvers updated the Council on the village sign; he stated that the sign has been completed, but there are complications with the installation, which are being organised.

66/25 Café Connect Funds

Cllr Squires and Cllr Smith expressed a wish to use the profits made at Café Connect for Village projects. Cllr Squires proposed spending the funds on planters to be placed around the Village.

Action: Following discussion, it was agreed that the Clerk would gather quotes for composite planters; Cllr Squires would obtain quotes from a local resident who makes and sells woodworking projects; and Cllrs Squires and Smith would identify suitable planter locations

67/25 Village Maintenance

Quotes were received for village maintenance, such as painting the speed gates, cleaning dog bins, cleaning noticeboards and village signs, and replacing the defibrillator, as this is coming to the end of its 5-year commission.

ACTION: After a discussion, it was unanimously agreed to accept the quote from Mark Errington to carry out village maintenance and to accept the quote to replace the defibrillator.

68/25 Litter Pick

The date for the next litter pick is Sunday, 16th November 2025.

69/25 Clean up signs on village green

Cllr Squires asked the Council to consider the smaller Village Green, noting that it is becoming crowded and untidy.

Action: After discussion, it was unanimously agreed that the Clerk would request NNC to find a new location, possibly on the village hall side of the road. We have asked the Village hall, and it looks like it could go by the telegraph post and not be in the way, and be in a safer position.

70/25 Tree Maintenance

One quote has been received for the maintenance of the trees on the village green.

ACTION: It was unanimously agreed to defer the agenda item to the next Council meeting until further quotes have been obtained.

71/25 Reports

71.1 Village Hall

Cllr Fendley reposted the village hall hosted bingo with a good turnout.

71.2 Recreation Ground

Cllr Mingay reported that NCC Highways is looking into assisting with the trimming of the Recreation Ground trees that back onto Low Road, and asked if a letter of support could be written for CIL funding from BCKLWN.

ACTION: After a discussion, it was agreed that Cllr Chilvers will write the letter of support from the Council.

71.3 Village Green

The village green is in good condition apart from the dead oak tree.

71.4 Footpaths

Cllr Chilvers reported that the footpaths are generally in good condition.

71.5 100 Acre Trust

No report was received.

71.6 Allotments

Cllr Squires stated the allotment AGM will be hosted in October and the date will be advertised.

72/25 Planning Applications

72.1 Results on Applications

None received

72.2 Applications Received

None received.

72.3 Information Received

None received.

73/25 Finance Matters

73.1 Transfer of £5000 to Community Account

ACTION: It was unanimously agreed to transfer £5000 to the Council's Community Account to cover running costs until December.

73.2 To approve receipts from May and June 2025

ACTION: It was unanimously agreed to approve the accounts for May and June 2025.

73.3 To approve payments of accounts for May, June, July and August 2025

ACTION: It was unanimously agreed to approve the payments of accounts for May, June, July and August 2025.

73.4 To approve the bank reconciliation up to the date of the agenda

ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.

74/25 It was agreed that the next Ordinary Parish Meeting of the Parish Council will be held on 21st October 2025, from 7pm.

Meeting Closed 8.20pm

Chairman_____

Date_____

Accounts to 31 July 2025	IN (£)	OUT (£)	TOTAL (£)
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Parish Business Saver Account 00971790

Amount carried forward			<u>£56,778.48</u>
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Wimbotsham Current Account

Interest Credited	£
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Balance		<u>£56,778.48</u>
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Parish Community Account 00971782

Amount carried forward		<u>£7,058.77</u>
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Amount credited

Amount debited

K & M Lighting	£29.40
Norfolk Pension	£83.05
H Brett & Son	£1,020
Holly Landscapes	£297.98
Holly Landscapes	£706.67
Clerk Payment	£224.11

Total	£2,361.21	<u>£4,697.56</u>
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No outstanding payments

Balance: **£61,476.04**

CIL:

Balance: £61,476.04

Chairman _____

Date _____

Accounts to 31 August 2025	IN (£)	OUT (£)	TOTAL (£)
<u>Parish Business Saver Account 00971790</u>			
Amount carried forward			<u>£56,778.48</u>
Wimbotsham Current Account			
Interest Credited		£	
Balance			<u>£56,778.48</u>

Parish Community Account 00971782

Amount carried forward		<u>£4697.56</u>
Amount credited		
Amount debited		
Holly Landscapes	£616.67	
Clerk Salary	£260.34	
Norfolk Pension	£96.39	
HMRC	£130.90	
BCKLWN Dog Bins	£1845.48	
Wimbotsham Village Hall (Café Connect)	£80	
Total	£3,029.78	<u>£1,667.78</u>
No outstanding payments		

Balance: **£58,446.26**

CIL:

Balance: £58,446.26

Chairman _____

Date _____

Wimbotsham Parish Council

Bank Reconciliation 4 September 2025

Represented by bank statements as of 04 September 2025

Wimbotsham PC Community Account 00971782	£1638.38
Wimbotsham PC Premium Account 00971790	£56,778.48
Wimbotsham PC Account	£0

£58,416.86

September Payments

Norfolk Pension	£85.72
Clerk Payment	£224.31
Mark Errington	£496
Norfolk ALC	£302.76

Total £1,108.79

October Payments

Norfolk Pension	£85.72
Clerk Payment	£224.31

Total £310.03