

## Wimbotsham Parish Council

### Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 23<sup>rd</sup> June 2026 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), J Hartley, C Hitchens, D Fendley, S Mingay, A Smith  
and J Squires  
Parish Clerk: N Forrest  
BCKLWN: C Rose  
MOP: One

#### **18/26 Apologies for absence**

Apologies were received from Norfolk County Council Cllr Olivia Morris

#### **19/26 To receive Declarations of Interest**

None received.

#### **20/26 Minutes of the Annual Parish Council meeting held 12<sup>th</sup> May 2026**

Having been circulated previously, the minutes from 12<sup>th</sup> May 2026 were approved and signed by the Chairman as an accurate record.

#### **21/26 To report progress on items not on the agenda from the last meeting (information only)**

None to report

#### **22/26 Public Participation**

A member of the public raised concerns regarding fly-tipping; it was stated that all fly-tipping can be reported on the BCKLWN website.

#### **23/26 Reports**

##### **23.1 Norfolk County Council**

No representative was present and no report was received.

##### **23.2 Borough Council of King's Lynn and West Norfolk**

Cllr Rose sent in a report prior to the meeting (Appendix 1)

#### **24/26 Late Items**

The Clerk raised concerns regarding the storage of Parish Council equipment.

**Following discussion, it was agreed that Cllr Chilvers would contact the Village Hall to enquire about hiring a cupboard for the Parish Council's use.**

#### **25/26 To receive Correspondence**

None received.

#### **26/26 Norfolk Citizens Advice**

A request for grant funding was received from Norfolk Citizens Advice.

**Resolved: Following discussion, members resolved not to award a grant to Norfolk Citizens Advice. The resolution was carried by five votes to two.**

#### **27/26 Wimbotsham Newsletter Complaint**

A complaint was received regarding MP Terry Jermy's article in the Wimbotsham Newsletter

**ACTION: After a discussion, it was unanimously agreed to continue allowing the MP Terry Jermy to place information articles in the newsletter as he is the MP for Norfolk and is keeping residents informed.**

**28/26 Noticeboards**

One quotation was received for the installation of two noticeboards and the removal of one existing noticeboard. It was noted that two further contractors had been approached for quotations, but both advised that the works were too extensive for them to undertake.

**ACTION: Following discussion, members agreed to seek one further quotation. If no additional quotation is received within one week, the quotation already received will be accepted, and the Clerk will be authorised to proceed**

**29/26 Parking at Turners Close**

Cllr Smith raised concerns regarding a vehicle parked on the green at Turners Close. It was noted that the vehicle was parked there due to the ongoing roadworks and the lack of alternative parking. Members agreed that any future instances of vehicles parking on the green should be reported to the Clerk.

**30/26 Dog Bins at the New Estate**

Cllr Chilvers requested that a dog waste bin be installed on the new development. The Clerk advised that permission would be required as the site is still under construction. The Clerk has contacted Persimmon Homes and is awaiting a response.

**31/26 Picus Survey**

A quote was received to carry out a Picus Survey on a tree at the Village Green. The recent tree survey recommended that the Picus survey be completed before any tree works could be undertaken.

**ACTION: Following discussion, it was unanimously agreed to accept the quote to carry out the Picus Survey**

**32/26 Reports**

**32.1 Village Hall**

Cllr Fendley reported that the village hall is being well used and bingo is going well.

**32.2 Recreation Ground**

Cllr Mingay reported the mid-summer fayre was a successful evening, but they had not had the final tally for the event's fundraising amount.

**32.3 Village Green**

Cllr Hitchens sent in a report prior to the meeting which stated his only concern to bring to the council's attention is the condition of the oak tree at the Low Road end of the green. Whilst its trunk and branches look to be healthy, it has minimal leaf growth and the leaves that are there are very small - they do not appear to be distorted nor are there any signs of obvious disease. Whatever is ailing it is not identified in any of the references to tree issues and I have contacted the RHS to seek guidance - I have not yet received a reply. Other than that, the greens look good.

The planters have arrived and are looking to be sited at the Village Hall, under the noticeboard on the village green, at Turners Close and at the War Memorial. Cllr Squires stated the plants and compost have also been delivered.

**ACTION – The Clerk to email the Village Hall to ask permission to site the planters and to gather two quotes to site and fill the planters.**

#### 32.4 Footpaths

Cllr Hartley sent in a report prior to the meeting which included that all the paths are breaking and crumbling, but none of the curb edges has lifted yet. One is at 22 West Way, where the childminders are. One is Lynn Road going towards Downham. The overgrown bushes are on Lynn Road, one going towards King's Lynn from the junction at Church Road; this makes it a little hard to see oncoming traffic sometimes, and the other going towards Downham, making it harder to walk on the path. There is also another bit of path outside 47 church road, where it is very uneven. I will get a photo of that later today.

All the paths are breaking and crumbling, but none of the curb edges have lifted yet.

**ACTION: The Clerk will report these issues to NCC Highways.**

#### 32.5 100 Acre Trust

Cllr Hitchens sent in a report prior to the meeting which stated that since the previous Parish Council meeting there has been nothing to report. The next meeting is on Wednesday 22<sup>nd</sup> July and this will include the annual site inspection of the land.

The clerk has been instructed by the trustees to review and propose changes to the charity's constitution to bring it up to date and I understand that work on this is continuing

#### 32.6 Allotments

Cllr Squires reported that the allotment membership is at capacity, but the communal areas are tidy despite the challenging weather.

### 33/26 **Planning Applications**

#### 33.1 Results on Applications

- 33.1.1 26/00616/F Retention of built garden room at 12 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3PZ Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.2 26/00520/F Retrospective: Temporary Retention of 1 monitoring borehole and their associated headworks at Land South of New Road, North East Downham Market Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.3 26/00353/F Installation of roof-mounted solar photovoltaic (PV) panels, installation of a ground-mounted air source heat pump, upgrading of decentralised mechanical extract ventilation (dMEV) units in wet rooms, and formation of door undercuts to improve ventilation within the dwelling. 2A Chapel Lane, Wimbotsham, King's Lynn, Norfolk PE34 3QH  
Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.4 26/00492/F HOUSEHOLDER: Self-build conversion of a small barn as an Annex. The Old Stable, Low Road, Wimbotsham, King's Lynn, Norfolk  
Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.5 25/01952/NMA\_1 Proposal: NON-MATERIAL AMENDMENT TO PLANNING CONSENT 25/01952/F. Two-storey side extension to existing two-storey dwelling. 36 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3QB

Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.6 25/00262/FM Construction of employment / industrial units, along with associated car parking and access. at Land West of Karoo Close, Bexwell Business Park, Bexwell, Norfolk  
Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

- 33.1.7 26/00021/F First floor rear extension with two-storey infill, including alterations at The Lodge 2 Lynn Road Wimbotsham King's Lynn Norfolk PE34 3QL

Wimbotsham Parish Council comments: No Objection

**BCKLWN – APPLICATION PERMITTED**

33.2 Applications Received

None received

33.3 Information Received

None received.

**34/26 Finance**

34.1 Internal Audit Report and Recommendations

The report was received and their recommendations were noted.

34.2 To approve the Annual Governance Statement and Accountability Return 2025-2026

**ACTION: It was unanimously agreed to approve all the sections of the Annual Governance and Accountability Return 2025-2026.**

34.3 To approve the Accounting Statements 2025-2026

**ACTION: It was unanimously agreed to approve the Accounting Statements 2025-2026**

34.4 Receipts from May 2026

**ACTION: It was unanimously agreed to accept the receipts from May 2026.**

34.5 To approve payments of accounts for May and June 2026

**ACTION: It was unanimously agreed to approve the payments of accounts for May and June 2026**

34.6 To approve the bank reconciliation up to the date of the agenda

**ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.**

**35/26 It was agreed that the next meeting would be the Ordinary Council meeting on 28th July 2026, at 7pm, held at Wimbotsham Methodist Church.**

Meeting Closed 8.23pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

BCKLWN Cllr Colin Rose 14/06/2026

I hope to attend your meeting tonight, but have little to report other than:

We will be facing internal elections for panels, outside bodies and task groups this month. You will doubtless have had information on the new proposed wards, but if not, I'll bring some info with me anyway. One new national move is for elected members under 75 to have a pension scheme.

Excludes me at 78 and PCs.

I am sure your members know that BCllrs shall do another year until 1<sup>st</sup> April

2028 as part of a shadow Council. Elections for the unitary shall be next May.

Training is available for members who are involved with Planning, although the government has reduced planning CMTS to 13, removed call-ins, and made most applications the remit of delegated officers only.

As Vivienne has a busy year ahead, I was requested to join her and go back

on Upwell PC by co-option for a year. If anyone has time to attend King's Lynn Festivals' 75<sup>th</sup> year, there is a Festival Service at the minster at 11.45am on the 12<sup>th</sup> of July. Both your BCllrs have spent this year's community grant, but there will be a new one next April.

**Accounts to 31 May 2026**

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

**£49,558.19**

Wimbotsham Current Account

Interest

Credited

£

Balance: **£49,558.19**Parish Community Account 00971782

Amount carried forward

**£9,931.61**

Amount credited

Amount debited

Norfolk Pension

£77.73

Clerk Salary

£231.61

Norfolk ALC

£218.76

Cloud Next

£60

Environment Agent

£17.62

Norton Protection

£84.99

Holly Landscapes

£704.72

Total

£1,395.43

No outstanding payments

Balance: **£ 8,536.18**

CIL:

**Balance: £58,094.37**

Chairman \_\_\_\_\_

Date \_\_\_\_\_

## Bank Reconciliation 18<sup>th</sup> June 2026

### Represented by bank statements as of 18<sup>th</sup> June 2026

|                                          |            |
|------------------------------------------|------------|
| Wimbotsham PC Community Account 00971782 | £8,069.53  |
| Wimbotsham PC Premium Account 00971790   | £49,705.01 |
| Wimbotsham PC Account                    | £0         |
|                                          | £57,774.54 |

### June payments

|                                        |          |
|----------------------------------------|----------|
| Norfolk Pension                        | £77.73   |
| Clerk Payment                          | £235.01  |
| L Jarrett Audit                        | £60      |
| N Forrest (Amazon Litter Picking Kits) | £160.92  |
| Lime Tree Printing (Newsletter)        | £471.76  |
| Holly Landscapes                       | £704.72  |
| Earth Anchors Ltd                      | £1862.40 |
| HMRC                                   | £119.96  |

Total    £3,786.45