

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 8th September 2026 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), J Hartley, C Hitchens, D Fendley, S Mingay and J Squires
Parish Clerk: N Forrest
MOP: None

55/26 Apologies for absence

Apologies were received from Cllr Smith, BCKLWN Cllr V Spikings, Cllr Rose and NCC Cllr Morris

56/26 To receive Declarations of Interest

None received.

57/26 Minutes of the Ordinary Parish Council meeting held 28th July 2026

Having been circulated previously, the minutes from 28th July 2026 were approved and signed by the Chairman as an accurate record.

58/26 To report progress on items not on the agenda from the last meeting (information only)

None to report

59/26 Public Participation

No members of public were present.

60/26 Reports

60.1 Norfolk County Council

No representative was present and no report was received.

60.2 Borough Council of King's Lynn and West Norfolk

No representative was present and no report was received.

61/26 Late Items

None received.

62/26 To receive Correspondence

A resident submitted a request to add a dog waste bin on Lynn Road.

ACTION: It was agreed that the Clerk will contact Norfolk County Council to seek permission for the installation of a dog waste bin on Lynn Road. Once a response is received, the matter will be brought back to the Council for further consideration.

63/26 Tree Report

The tree survey was received, and it was noted that the Clerk had sent the survey to the Tree Maintenance company. It was noted that the branches from the survey need to be removed.

64/26 Meeting Dates 2027

The Council considered proposed meeting dates for 2027.

Resolved: It was unanimously agreed that Council meetings for 2027 will be held on 19 January, 17 February, 16 March, 20 April, 11 May, 15 June, 20 July, 21 September, 19 October, 16 November and 7 December 2027.

65/26 Shed at the Village Hall

The Council discussed quotes received for the purchase and installation of a shed at the back of the Village Hall. We have received permission from the Village Hall committee

ACTION: It was unanimously agreed to accept the quotes for a 4ft x 6ft plastic shed, including installation of the base and the shed, following confirmation of permission from the Village Hall Committee.

66/26 Dog Bins at the New Estate

Two quotes were received for the purchase and installation of the new dog bin.

Resolved: It was unanimously agreed to accept the quotes received for the purchase and installation of a new dog waste bin at the New Estate.

67/26 Reports

67.1 Village Hall

Cllr Fendley reported that the Village Hall committee are looking forward to the installation of the new planters outside the village hall, bingo is going well, and the Christmas quiz is happening on Friday 3rd December 2027.

67.2 Recreation Ground

Cllr Mingay reported that they have replaced the broken swing in the park; they have requested the Council buy a Christmas Tree for the Village Green.

ACTION: It was noted to add the Christmas Tree request to the next agenda.

67.3 Village Green

Cllr Hitchens reported the trees are doing well on the Village Green. The Clerk will contact Holly Landscapes to remove the branches left from the tree survey.

67.4 Footpaths

Cllr Hartley reported broken tar at 22 West Way near the kerb, a broken path on Church Road, and overgrown bushes by 44 Lynn Road.

ACTION: The Clerk will report all issues to NCC Highways

67.5 100 Acre Trust

Cllr Hitchens reported there were no updates at the moment.

67.6 Allotments

Cllr Squires reported that the allotment association were pleased with the working of the allotments.

68/26 Policies

68.1 Document and Retention Policy

68.2 Equality and Diversity Policy

68.3 Safeguarding Policy

68.4 Internal Control Statement

ACTION: It was unanimously agreed to adopt all policies and statements.

69/26 Planning Applications

69.1 Results on Applications

69.1.1 26/01003/F Householder: Three bay oak framed cart lodge and log store to replace existing larger building at Nelson House 47 Church Road Wimbotsham King's Lynn Norfolk PE34 3QG

KLWNBC – Planning Permitted
Wimbotsham Parish Council: No objection

69.2 Applications Received

- 69.2.1 26/01331/F VARIATION OF CONDITIONS 1, 6, 9, 12 and 14 OF PLANNING CONSENT
21/01121/RMM - Reserved Matters Application for layout, scale, appearance and landscaping for the erection of 226 dwellings and associated works and infrastructure at Land NE of 7 to 11 Bridle Lane, Downham Market, Norfolk
Wimbotsham Parish Council Comments: NO OBJECTIONS

69.3 Information Received

None received.

70/26 Finance

- 70.1 Bank transfer to Current Account £3000

ACTION: It was unanimously agreed to move £3000 from the Business Savings Account to the Current Account.

- 70.2 Budget Update

The budget update was received and noted.

- 70.3 Receipts from July and August 2026

ACTION: It was unanimously agreed to accept the receipts from July and August 2026.

- 70.4 To approve payments of accounts for August and September 2026

ACTION: It was unanimously agreed to approve the payments of accounts for August and September 2026

- 70.5 To approve the bank reconciliation up to the date of the agenda

ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.

- 71/26 It was agreed that the next meeting would be the Ordinary Council meeting on 20th October 2026, at 7pm, held at Wimbotsham Methodist Church.**

Meeting Closed 8.06pm.

Chairman_____

Date_____

Accounts to 31 August 2026

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

£49,705.01

Wimbotsham Current Account

Interest

Credited

£

Balance: **£49,705.01**Parish Community Account 00971782

Amount carried forward

£2,872.10

Amount credited

Amount debited

Norfolk Pension

£77.73

Clerk Salary

£235.01

Wimbotsham Village Hall (Café Connect)

£80

Npower

£468.82

Total

£861.56

No outstanding payments

Balance: **£2,010.54**

CIL:

Balance: **£51,715.55**

Chairman _____

Date _____

Bank Reconciliation 3rd September 2026

Represented by bank statements as of 3rd September 2026

Wimbotsham PC Community Account 00971782	£3,222.49
Wimbotsham PC Premium Account 00971790	£49,705.01
Wimbotsham PC Account	£0
	£52,927.50

September payments

Norfolk Pension	£77.73
Clerk Payment	£235.01
Holly Landscapes	£704.72
Tree Survey	£735.60
Forrest Maintenance	£75
Total	£1828.06